MINUTES OF SENATE
ALGOMA UNIVERSITY
Eighth Regular Meeting of 2014-2015
April 10, 2015

Humanities Division

M. Caswell, M. DiSanto, R. Gaywish, W. Johnston, A. Pinheiro, C. Ross, E. Turgeon
(regrets: N. Boyle; absent: R. Rutherdale)

Social Sciences

G. Broad, R. Cameron, N. Cruickshank, C. Denomme, D. Galotta, V. Jimenez-Estrada, H. Luitel
(regrets: J. Hermida, D. Woodman)

Sciences

L. Bloomfield, N. Cameron, J. Foote, I. Molina, C. Reed-Elder, B. Schamp (Speaker), S. Xu, C. Zhang
(regrets: G. Davies)

Other Members

M. Bennett, K. Hernden, A. Idris, R. Linklater, C. Lyons, D. Marasco (Secretary), R. McCutcheon, A. Piaskoski, K. Politano, M. Ross
(regrets: R. Myers; absent: B. Alusayni, D. Boissoneau, M. Case, S. Kitts)

Guests

M. Graydon, D. Helwig, K. Kadiyala, N. Shaw

The Speaker called the meeting of Senate to order at 1:26pm.

15.04.01   APPROVAL OF THE AGENDA

Moved (Broad/Bloomfield): that the agenda for the April meeting of Senate be approved.

Motion carried.

15.04.02   APPROVAL OF THE MINUTES from the meeting of March 6, 2015

Moved (Bloomfield/Hernden): that Senate approve the minutes from the meeting of March 6, 2015.

Motion carried.

15.04.03   BUSINESS ARISING (for action or information)

None.

15.04.04   DECISION ITEMS (for action)
              15.04.04.01   Senate Executive Committee – AUCC motion

Moved (Hernden/McCutcheon): that the Algoma University Senate reaffirms the institution's commitment to the following criteria for membership in the Association of Universities and Colleges of Canada (AUCC).

Institutional Members shall be those universities and colleges named in the Schedule to the Act of Parliament incorporating the Association and such other Canadian universities and university-degree level colleges as are from time to time recommended for Institutional Membership by the Board and are approved by vote of the Association, provided that each of such universities and university-degree level colleges, including those federated with, affiliated to or a constituent portion of a university, shall satisfy the following conditions:

1. It has the powers it purports to exercise pursuant to authority granted by the Crown or by Statute or by formal agreement with its affiliated or federated university, or the university of which it is a constituent portion;

2. It has governance and an administrative structure appropriate to a university, including:

- Authority vested in academic staff for decisions affecting academic programs including admissions, content, graduation requirements/standards, and related policies and procedures through membership on an elected academic senate or other appropriate elected body representative of academic staff;

- An independent board of governors, or appropriate equivalent, that:
    - is committed to public accountability and functions in an open and transparent manner;
    - has control over the institution's finances, administration and appointments;
    - includes appropriate representation from the institution's external stakeholders (including the general public), from academic staff, from students and from alumni; and
    - uses the institution's resources to advance its mission and goals.

- A senior administration normally including a president and vice-presidents and/or other senior officers appropriate to the size of the institution and the range of its activities.

3. It has an approved, clearly articulated and widely known and accepted mission statement and academic goals that are appropriate to a university and that demonstrate its commitment to:

- teaching and other forms of dissemination of knowledge;
- research, scholarship, academic inquiry and the advancement of knowledge;
- service to the community.

4. It has as its core teaching mission the provision of education of university standard with the majority of its programs at that level.

5. It offers a full program or programs of undergraduate and/or graduate studies that animate its mission and goals, and that lead to a university degree or degrees conferred by itself or, if federated or affiliated with, or a constituent of a university, by the parent institution. Indicators will include:

- Highly qualified academic staff holding the PhD or other appropriate terminal degree, and relevant professional experience where appropriate;
- Undergraduate programs taught by senior academic staff;

- A quality assurance policy that results in cyclical or continuous assessment of all of its academic programs and support services, and which includes the participation by those directly involved in delivery of the program or service, as well as by other institutional colleagues and external experts and stakeholders;
- Provision for the periodic evaluation of the performance of academic staff including a student assessment component;
- Access to library and other learning resources appropriate to the institution's mission, goals and programs;
- The periodical monitoring of graduate outcomes, and established and transparent processes for disseminating this information inside and outside the institution;
- Academic counseling and other student services appropriate to its programs;
- Financial resources to meet its mission statement and goals;

6. Its undergraduate degree programs are characterized by breadth and depth in the traditional areas of the liberal arts and/or sciences, and first degrees of a professional nature - such as medicine, law, teacher education, engineering - have a significant liberal arts and/or sciences component.

7. It has a proven record of scholarship, academic inquiry and research, expects its academic staff to be engaged in externally peer reviewed research and to publish in externally disseminated sources, and provides appropriate time and institutional support for them to do so. Indicators of this commitment will include policies and programs pertaining to the creation of knowledge, the development of curriculum and the execution of research projects.

8. It ensures an atmosphere that:

- promotes and protects the honest search for knowledge without fear of reprisal by the institution or third parties;
- protects the communication of knowledge and the results of scholarship and research;
- values intellectual honesty, fairness and integrity, and promotes accountability;
- encourages the highest standards in scholarship and research;
- respects the academic freedom and rights of others; and
- expects the exercise of academic freedom in a reasonable and responsible manner

In this regard, the institution has approved and clearly articulated policies on academic freedom, intellectual integrity and the ownership of intellectual property, and a plan for informing students and academic staff about their roles and responsibilities.

Motion carried.

15.04.04.02　　Senate Executive – Professor Emeritus Policy

Moved (Hernden/Reed-Elder): that Senate approve the Professor Emeritus Policy:

Purpose

The purpose of this policy is to outline the terms and process for the nomination and appointment of Associate or Full Professors or Librarians to the status of Emeritus or Emerita.

Scope

This policy applies to faculty and librarians at Algoma University. The Senate Executive Committee will review annually those eligible for nomination.

Policy

I.　　**Eligibility**

1. The title may be offered to such professors or librarians as have served the University with great distinction. Distinguished service shall consist of teaching performance recognized by colleagues and students to be of exceptional merit, extensive research and publication of unusually high quality, contribution to the administration and development of the University of a creative kind, or a combination of some or all of these.

2. The title may be offered to those who retire from full-time academic life in good standing while holding the rank of Associate Professor/ Librarian or Full Professor/ Librarian at Algoma University, provided that they have served the University in a full-time academic capacity for a period of not less than ten years.

3. These titles may be awarded in accordance with this Policy to faculty members and librarians who do not satisfy the years of service criterion in the previous paragraph but whose performance was exceptionally distinguished.

II.   Privileges

1. The honour is the most important aspect of these appointments and the title does not imply that any allocation of University resources will be made.

2. The appointment (either Associate Professor/ Librarian Emeritus/ Emerita or Full Professor/ Librarian Emeritus/ Emerita) is for life and as such shall carry with it no remuneration or voting rights.

3. The privileges of the title include being:

    a.   recognized by the University on certain special occasions,

    b.   listed in the University Calendar,

    c.   granted full faculty library borrowing privileges,

    d.   entitled to use the University as a mailing address for scholarly purposes,

    e.   eligible for administrative support in applying for external research grants, and

    f.   eligible for internal research grants where appropriate.

4. Access to additional support services – office space, laboratory space, secretarial assistance – are not automatic privileges although they may be granted on a low priority basis. If granted, such privileges shall be reviewed at least annually.

5. Title holders are expected to continue to contribute to the University in ways, which may include but are not limited to:

    a.   Campus leadership,

    b.   Ambassadorship for the institution,

    c.   Scholarship and research.

6. The title can be revoked by resolution of the Senate for actions unbecoming a representative of the University holding this honorific title.

Jimenez–Estrada expressed concern regarding the procedure to allocate resources and questioned the wording 'granted on a low priority basis', under Section II, Privileges. She suggested a clause to indicate after priorities are met, consideration to provide services may be granted.

Reed-Elder stated that is just a policy being circulated and that a procedural document to complement the policy would follow.

Jimenez-Estrada stated that no other universities allocate support services to Professor Emeriti.

Schamp indicated that some 'emeriti' policies provide for allocations.

Hernden stated that resources vary across universities.

Reed-Elder commented that the purpose of the document is to provide limitations.

Denomme asked if Senate Executive has the procedural document to go along with the policy.

Reed-Elder informed members that the intention is to agree on the document and then put procedures in place – once this is complete, it will then go back to the divisions for discussion.

Johnston stated that under Section II, Privileges, 3(f) requires clarification.

Motion carried. (four abstentions: Caswell, Denomme, Jimemez-Estrada, Luitel)

15.04.04.03   ARP – Exceptional Transfer Agreement, Centennial College

Moved (Marasco/Broad): that Senate approve the exceptional transfer agreement with Centennial College as submitted (CC Community Development Work program to all CESD department programs).

Marasco spoke to the motion identifying an error on the transfer agreement (replacing SWRK 1007 as credit recognition with SWRK 9101, first-year non-equivalent). He added that a considerable amount of work was conducted during the approval process of the two agreements. A variety of meetings were conducted including discussions with colleagues at Sheridan/Centennial, curriculum assessments, as well as, a review of the agreements by our internal committees.

Motion carried.

15.04.04.04   ARP – Exceptional Transfer Agreement, Sheridan College

Moved (Marasco/Broad): that Senate approve the exceptional transfer agreement with Sheridan College as submitted (SC Community Worker – Outreach Development program to all CESD department programs).

Broad stated that the programs are both high affinity programs that fit very well into the degree programs offered by the Department of CESD.

Motion carried.

15.04.04.05   Academic Standards – Early Feedback Policy

Moved (McCutcheon/Marasco): that Senate approved the Early Feedback Policy, as follows:

Providing feedback to students on academic work, completed or in progress is an important part of teaching and learning in that it allows students to measure their understanding of the course content and their progress on learning objectives. Algoma University recognizes the importance in providing feedback that is both timely and constructive so that students can reflect on their status in the course, and make an informed decision regarding their course registration.

For all courses, at least 20% of the final grade shall be provided to students prior to the last day to withdraw without academic penalty (typically, seven weeks after the beginning of a semester).

There was discussion amongst senators regarding the Early Feedback Policy.

Denomme expressed concerns and the huge impact that this would have on the department's cap stone courses where feedback is not provided until later on during the term.

Pinheiro also expressed concerns stating that this would impact studio projects which are developed over an entire term.

Galotta stated that the course outline is a 'contract' for students, he asked if a clause could be inserted indicating that select courses may not provide the '20% feedback'.

Schamp commented that the suggestion would be in contradiction of the policy, and that it would have to surface as a revision to the current motion.

Cruickshank asked if a friendly amendment could be made to the motion.

Marasco stated that Academic Standards received some feedback from the divisions, and a number of course exceptions to the policy were removed.

Johnston asked if there was flexibility with course work, giving students an option.

Kadiyala agreed with the policy, stating that providing students with feedback positions them to make a decision before the deadline date.

Luitel asked how the 20% was decided.

Marasco stated that all universities in the province were surveyed and a number of institutions provide 20 – 25% early feedback to students prior to the date of academic penalty. Some institutions do not have specific percentages, however, their policy language suggests that some sort of meaningful feedback be provided to students.

Gaywish recommended that the motion be tabled.

Moved (Broad/Galotta): that the Early Feedback Policy be tabled until further discussion.

Motion carried.

15.04.04.06   Curriculum Committee – motions

Moved (Denomme/Galotta): that Senate approve the following new course as submitted by the Department of Business and Economics:

ECON 3807 <u>Introduction to Econometrics</u>
The course offers basic techniques of econometrics, with emphasis on business and economic applications. In brief, the course examines simple and multiple regression analysis and its use in economics, management, finance, accounting and marketing. Topics covered include assumptions and properties of ordinary least squares, hypothesis testing, multicollinearity, heteroskedasticity and serial correlation. Use of econometric software for data analysis will be an integral part of the course. This course is restricted to students in the third year of the BBA, BA3.ECON, or BA4.FNEC program or permission of the instructor. (lec 3) 3 cr

Motion carried.

Moved (Xu/Bloomfield): that Senate approve the following course revisions as submitted by the Department of Computer Science and Mathematics:

From:
COSC 4086 <u>Fourth Year Project</u>
This consists of a written report on some approved topic or research in the field of Computer Science, together with a short lecture on the report. Prerequisite: COSC 3106, 3127, 3406 and 3407. Students may not retain credit for both COSC 4086 and 4235. 3 cr

To:
COSC 4086 <u>Fourth Year Project I</u>
A written report on some approved topic of research in the field of Computer Science, or an approved comprehensive software and/or hardware project together with a report documenting the project and related research – followed by a short public presentation of the research/project. The content of this project should not overlap with other projects the student has completed in other courses. Group

projects are allowed with prior departmental consent. Departmental approval is required prior to registration and students need to present a proposal at least 20 days prior to approval. Prerequisite: Completion of third year core courses. Students may not retain credit for both COSC 4086 and COSC 4235. (lec 3) 3 cr

From:
COSC 4087 Fourth Year Project II
This consists of a comprehensive software project together with appropriate documentation of its development and oral presentations on the project. Prerequisite: This course is restricted to students in year 4 of the program. 3 cr

To:
COSC 4087 Fourth Year Project II
A written report on some approved topic of research in the field of Computer Science, or an approved comprehensive software and/or hardware project together with a report documenting the project and related research – followed by a short public presentation of the research/project. The content of this project should not overlap with other projects the student has completed in other courses. Group projects are allowed with prior departmental consent. Departmental approval is required prior to registration and students need to present a proposal at least 20 days prior to approval. Prerequisite: Completion of third year core courses. Students may not retain credit for both COSC 4087 and 4235. (lec 3) 3 cr

From:
COSC 3807 Applied Networks
A general introduction to network theory and practice. Practical topics include: configuring web, email, database and proxy servers, and firewalls in an intranet. Systems discussed one or more of Linux, Solaris and Windows. Prerequisites: COSC 1801 and COSC 2956. (lec 3) (3 cr)

To:
COSC 3807 Applied Networks
A general introduction to network theory and practice. Practical topics include: configuring web, email, database and proxy servers, and firewalls in an intranet. Systems discussed include one or more of Linux, Solaris and Windows. Prerequisite: COSC 2006. (lec 3) 3 cr

From:
COSC 4606 Data Management Systems
Logical models of data bases; relational, network and hierarchical DBM's. Integrity and security. Query languages and query optimisation. Normal forms. (lec 3, tut 1) 3 cr

To:
COSC 4606 Data Management Systems
The course provides an introduction to the design and use of databases management systems, particularly the relational database. Topics covered include data modelling, relational query languages, query optimisation, logical and physical database design with the entity-relationship data model. Advanced topics include data warehousing design and implementation, big data developments and an introduction into advanced analytics. Project work will provide students hands on experience with the entire database development cycle. Prerequisite: Completion of second year core courses. (lec 3, tut 1)
3 cr

Motion carried.

Moved (Bloomfield/Xu): that Senate approve the following new course as submitted by the Department of Computer Science and Mathematics:

COSC 3796 Information Technology Security and Privacy
Computer Security and Privacy is a critical topic in today's world. It is imperative to have an understanding of cryptography, network security, access levels, software development security, as well as security governance and risk management. This course will go over many areas of security and also discuss privacy and its importance. Students will spend time coding, researching, and analyzing algorithms to obtain a greater understanding of security and privacy. Prerequisite: COSC 2006. (lec 3) 3 cr

Motion carried.

Moved (C. Ross/Broad): that Senate approve the following new courses as submitted by the Department of Modern Languages:

FREN 2406 Communication III, Introduction to French-speaking Canada
This course offers an introduction to the principal aspects of French-Canadian communities: their linguistic realities, their culture, their past and their future. Particular attention will be paid to northern Ontario francophone communities. Students will produce oral reports and written essays on aspects of French-Canadian life. Oral practice will also include exercises on inter-personal communication skills. Grammar work will include verbal and pronominal structures used in complex sentences. Prerequisites: FREN 1406/1407. (lec 3, lab 1.5) 3 cr

FREN 2407 Communication IV, Business French
This course prepares students to communicate in French in the work-place. Students will practice reading, summarizing and discussing work-related reports and articles. Exercises will include working with e-mails, handling telephone calls, participating in meetings and giving oral presentations. Grammar practice will include further work with complex sentence structures. Prerequisites: FREN 2406. (lec 3, lab 1.5) 3 cr

Motion carried.

Moved (C. Ross/Hernden): that Senate approve the following course revisions as submitted by the Department of Modern Languages:

From:
FREN 1406 Communication I
This course will examine French oral and written expression. Understanding the text will be achieved through analysis of various contemporary articles dealing with general to scientific themes. Practice of the oral expression will be done through in-class presentations that will analyse different written documents and short films. Written documents such as a summary of texts, essays and business writings will be studied. Dictations will also be an important part of this course. (lec 3) (3cr)

To:
FREN 1406 Communication I: Contemporary Issues
This course is designed to help students improve their written and oral comprehension and expression skills in French. Exercises include comprehending audio-visual material, reading newspaper and magazine articles on topical issues, conversations in small groups, oral presentations and debates. Grammar work will include written and oral communicative activities involving the imperative mode, past tenses, and use of adjectives. Students may not retain credit for both FREN 1406 and FREN 1206. (lec 3, lab 1.5) (3 cr)

From
FREN 1407 Communication II
This course will examine French oral and written expression. Understanding the text will be achieved through analysis of various contemporary articles dealing with general to scientific themes. Practice of the oral expression will be done through in-class presentations that will analyse different written documents and short films. Written documents such as a summary of texts, essays and business writings will be studied. Dictations will also be an important part of this course. (lec 3) (3cr)

To:
FREN 1407 Communication II: La littérature de jeunesse
This course is designed to help students improve their written and oral comprehension and expression skills in French. Through the study of a selection of 'teen reader' recent best-sellers in French, students will practise reading comprehension and oral and written expression. Students will be expected to give oral presentations and to write paragraph answers and short essays. Grammar work will include written and oral communicative activities involving future verb tenses, reflexive verbs, personal pronouns, and the conditional. Prerequisite: FREN 1406 or permission of the instructor. Students may not retain credit for both FREN 1407 and FREN 1207. (lec 3, lab 1.5) (3 cr)

Motion carried.

Moved (C. Ross/Broad): that Senate approve the following program revision to the general Bachelor of Arts in French (single major):

From:
<u>First Year</u>
FREN 1206/1207*, 1406/1407*
18 additional credits, of which 6 credits must be from Group II (Social Sciences) and 6 credits from Group III (Sciences)

<u>Second/Third Years</u>
24 credits in upper-year FREN literature and language, excluding FREN 2021/2022
36 elective credits

To:
<u>First Year</u>
FREN 1406/1407*
24 additional credits, of which 6 credits must be from Group II (Social Sciences) and 6 credits from Group III (Sciences)

<u>Second/Third Years</u>
30 credits in upper-year FREN literature and language, excluding FREN 2021/2022
30 elective credits

minimum grade of 60% required.

Motion carried.

Moved (Hernden/Broad): that Senate approve the following program revision to the general Bachelor of Arts in French (combined major):

From:
<u>First Year:</u>
FREN 1206/1207*, 1406/1407*

<u>Second/Third Years</u>
18 credits in upper year FREN literature and language, excluding FREN 2021/2022

To:
<u>First Year:</u>
FREN 1406/1407*

<u>Second/Third Years</u>
24 credits in upper year FREN literature and language, excluding FREN 2021/2022

minimum grade of 60% required.

Motion carried.

Moved (Bloomfield/Luitel): that Senate approve PSYC 3296 <u>Laboratory in Psychological Science</u> as a Psychology Group II course.

Motion carried.

Moved (Bloomfield/Reed-Elder): that Senate approve a program revision to the Bachelor of Arts in Psychology (non-honours) both single and combined majors, deleting PSYC 3256 Advanced Univariate Statistics as a required course.

Motion carried.

Moved (Bloomfield/Xu): that Senate approve SOCI 3196 Social Movements as a course addition to the winter 2016 term (16W).

Motion carried.

15.04.05   INFORMATION ITEMS

None.

15.04.06   STANDING REPORTS
             15.04.06.01   Board of Governors Representative

The next meeting of the Board of Governors is scheduled for April 27, 2015.

             15.04.06.02   Dean

The Dean submitted a written report.

             15.04.06.03   President

The President submitted a written report.

15.04.07   DISCUSSION AND QUESTION PERIOD

None.

15.04.08   OTHER BUSINESS/NEW BUSINESS

None.

15.04.09   ANNOUNCEMENTS

The Speaker announced a call for nominations for Speaker of Senate, and Deputy Speaker of Senate for the next Senate year beginning July 1, 2015. He asked that nominations be submitted to the Speaker and Secretary of Senate.

Speaker also informed members of the vacancy on the Senate-Board Liaison Committee – if anyone is interested, please contact Brandon Schamp or David Marasco.

Denomme announced that the 9th Annual Business Case Competition was an amazing success, and commented that she was impressed with the community support.

Broad expressed kudos to her colleagues for another successful case competition.

M. Ross reminded Senate members that the Writing Lab would be closed until the start of the spring/summer session.

15.04.10   ADJOURNMENT

Moved (Bloomfield /Cruickshank): that Senate adjourn.

Motion carried. (Senate adjourned at 2:16pm)